

**Northside  
Christian School**



**Building Children of Excellence  
Through God's Word and Spirit**

**Request for Student Records**

**Request for Student Records - Registration of New Student**

**Date Requested:** \_\_\_\_\_

**To Previous School Attended:**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Student:**

Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_ Date Enrolled \_\_\_\_\_

**Please release the official student records for the above named student, including:**

- Administrative Records
- Cumulative School Records (Grades, Test Scores, Academic Records)
- Standardized Test Results
- Attendance Records
- Discipline Records
- Special Education Records, if any (Test Reports and/or IEP)
- Psychological Reports, if any
- Health and Immunization Records
- Copy of Birth Certificate (if available)

Please include grades to date if leaving for any quarter, trimester or semester not completed and a key to your grading system.

**Please send the above information to:**

Northside Christian School  
804 - 131st Ave NE  
Blaine, MN 55434-3219  
Phone: 763-755-3993  
Fax: 763-755-4405

Thank you for your cooperation  
David Reid, Administrator  
Marjean Halverson, Office Manager

In accord with the Federal & State Statue (Family Educational Rights & Privacy Act amended 6/17/76), written consent of parent/guardian or adult student is no longer required when records are being requested by authorized school personnel.